

Snack Bar Manager

JOB SUMMARY

Eastlake Little League is looking for a Snack Bar Manager. While no prior food industry experience is required, it would be helpful.

Under the supervision of the Executive Vice President, has the responsibility of the operation of the snack bar.

This position is part time with most of the month of December off.

Hours will vary but will typically be 20-32/week.

February through July are the busiest months with full 8 hour days expected on Saturday and Sunday and 3 hours M-F in the evenings (usually 430-730). This is our spring season.

The month of August will vary in hours depending on the league hosting little league play or tournaments. The last week of the month will be slightly more involved in preparation for our fall season.

September through mid November and January, hours are expected to be roughly 2-10 hours a week (most work on Sundays) with spikes during tournaments (on weekends).

Pay starts at 22/HR

ESSENTIAL FUNCTIONS OF THIS POSITION

- Supervises the operation of the snack bar
- Supervises volunteers (teenagers and parents) with the help of the snackbar coordinator
- Coordinates the snack bar menu in conjunction with the Executive VP
- Sets up snackbar
- Performs and supervises clean-up and maintenance of food display areas and equipment
- Keeps inventory of food and items in snack bar
- Assists with the ordering of food and other items for the snack bar
- Works with the Executive VP to determine amount of items needed for daily operations
- Receives items delivered to snack bar, stocks items and ensures that proper amounts have been received
- Performs, as directed, other duties consistent with the general areas of responsibility surrounding the job description.